#### **Classroom Jobs** Classroom Jobs change every 5 weeks. You must apply to get a classroom job. You will keep your job as long as you do it well. You will be replaced if necessary. 1 $\Rightarrow$ Takes messages to the office, nurse, Errand counseling or library as needed. 2 Runner 3 $\Rightarrow$ Does not wander to places that are not part of 4 the errand. 5 $\Rightarrow$ Works quickly to avoid missing class time. 7 1 Paper ⇒ Passes back graded papers to correct 2 students Distributor 3 ⇒ Passes out new worksheets or handouts 4 5 7 ⇒ Turns overhead lights on and off as 1 Light 2 needed for slide shows and movies Controller 3 ⇒ Sits near light during these lessons 4 5 7 1 ⇒ Learns how to operate VCR, Projector TECH 2 and Document camera to assist a Guest Manager 3 Teacher IF NECESSARY during Ms. 4 Gaub's absence. 5 7 $\Rightarrow$ Takes pictures of students WORKING and artwork in 1 Class **Photographer** progress. 2 3 $\Rightarrow$ Does not waste time taking goof pictures of friends. 4 $\Rightarrow$ Does not take pictures of students that do not want to be 5 photographed. 7 $\Rightarrow$ Handles the camera carefully and responsibly

Spill Crew	<ul> <li>⇒ Quickly and calmly handles clean up of any spills of paint, water, or other Wet and Dry supplies.</li> <li>⇒ Uses broom carefully</li> <li>⇒ Requests mop if necessary and mops area</li> </ul>	1 2 3 4 5 7
Recycling Chief	<ul> <li>⇒ Takes out recycling bin when full</li> <li>⇒ Reminds students to recycle whenever possible</li> <li>⇒ Does not wander to places that are not part of the errand.</li> <li>⇒ Works quickly to avoid missing class time.</li> </ul>	1 2 3 4 5 7
Nurse Buddy	<ul> <li>⇒ Helps injured or sick student</li> <li>⇒ Only goes if students request assistance and teacher fells it is necessary</li> </ul>	1 2 3 4 5 7
Sink Spotter	<ul> <li>⇒ Checks all 3 sinks at the end of each studio day to ensure that no mess have been left</li> <li>⇒ Cleans and properly puts away anything that was abandoned in a sink</li> <li>⇒ Notifies teacher of sink back-ups or problems</li> <li>⇒ Washes inside of sink and wipes away water and mess from counters around sink</li> <li>⇒ Replaces paper towels when needed</li> </ul>	1 2 3 4 5 7
Safety Leader	<ul> <li>⇒ Shuts blinds for a lock-down</li> <li>⇒ Line leader for evacuations</li> <li>⇒ Check stock of Band-Aids and reports to teacher when low.</li> </ul>	1         2         3         4         5         7



#### **Errand Runner**

- ⇒ Takes messages to the office, nurse, counseling or library as needed.
- ⇒ Does not wander to places that are not part of the errand.
- $\Rightarrow$  Works quickly to avoid missing class time.

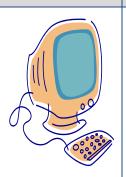
## Paper Distributor

- ⇒ Passes back graded papers to correct students
- ⇒ Passes out new worksheets or handouts



#### Light Controller

- ⇒ Turns overhead lights on and off as needed for slide shows and movies
- ⇒ Sits near light during these lessons



#### **TECH Manager**

⇒ Learns how to operate VCR, Projector and Document camera to assist a Guest Teacher IF NECESSARY during Ms. Gaub's absence.

## **Class Photographer**

- ⇒ Takes pictures of students WORKING and artwork in progress.
- ⇒ Does not waste time taking goof pictures of friends.
- ⇒ Does not take pictures of students that do not want to be photographed.



### Spill Crew

- ⇒ Quickly and calmly handles clean up of any spills of paint, water, or other Wet and Dry supplies.
- ⇒ Uses broom carefully
- $_{\Rightarrow}$  Requests mop if necessary and mops area

## **Recycling Chief**

- ⇒ Takes out recycling bin when full
- ⇒ Reminds students to recycle
- ⇒ Does not wander to places that are not part of the errand.
- $\Rightarrow$  Works quickly to avoid missing class time.



#### Nurse Buddy

- ⇒ Helps injured or sick student
- Only goes if students request assistance and teacher fells it is necessary



## Sink Spotter

- ⇒ Checks all 3 sinks at the end of each studio
   day to ensure that no mess have been left
- Cleans and properly puts away anything that was abandoned in a sink
- Notifies teacher of sink back-ups or problems
- Washes inside of sink and wipes away
   water and mess from counters around sink
- ⇒ Replaces paper towels when needed



# Safety Leader

- ⇒ Shuts blinds for a lock-down
- $\Rightarrow$  Line leader for evacuations
- ⇒ Check stock of Band-Aids and reports to teacher when low.